

CSDH/SCHN Minutes 20 March 2018, 12:00 EST

Present: Jason Boyd, Susan Brown, Constance Crompton, Dominic Forest, Laura Gerlitz, Kim Martin, Brent Nelson (secretary)

Regrets: Diane Jakacki, Arun Jacob, Daniel O'Donnell, Milena Radzikowska, John Simpson

1. Minutes from 20 March meeting (approved)
2. Business arising from the minutes
 - a. Draft proposal regarding funding support for graduate students (Kim)
 - i. Kim presented a draft [here](#), which we discussed and revised. She is going to do some more revisions and will circulate by email.
 - ii. Next meeting, we will discuss again the question of funding for student training opportunities and the possibility of having some form of consultation at Congress.
 - b. Addition of editorial board, logo, and ADHO acknowledgement on DS/CN. Susan will follow-up with Dan by email.
3. Nominations and open positions (Brent)
 - a. We have one nomination in each, but still time to solicit more nominations before tomorrow's deadline.
4. After some problems with Vidyo, we moved the meeting to Google hangout and decided to use it for next meeting. Brent will set up hangout in advance.
5. Congress planning (Connie)
 - a. Funding for student travel to Congress: awarded around \$10,000 last year, and this year we are on track for around \$7,750. Of 32 eligible participants on the program, 13 have applied as of 20 March.
 - b. Connie is going to repurpose last year's form for student travel, and Jason will ask students applying for funding to fill out the form.
 - c. In the fall Susan, Brent, Kim, Jason, and Connie will meet with incoming PC Chair and Local Organizer to pull together permanent Congress planning documents and start the preliminary planning process for Congress 2019.
6. ADHO PC co-chairs for DH2020 (Ottawa)
 - a. Susan reached out to ACH inviting them to supply a co-chair, and they proposed Jen Guliano.
 - b. We have an expression of interest in the CSDH co-chair from Laura Estill.
 - c. We approved both co-chairs.
7. Update on Naylor report (Connie)
 - a. Ray Siemens is in principle happy to publish the report through his policy observatory. It is currently being reviewed by one of their policy analysts.
8. Web/Communications/Social Media Committee (Susan)
 - a. We need a committee of a few people to coordinate these activities and give direction.
 - b. Dominic will review and revise our working document on [communications policy and practices](#) in preparation for the work of this committee.
 - c. We will raise again the formation of such a committee after our AGM, when the new executive members have been ratified.
9. Ian Lancashire Award (Connie)
 - a. Dominic can't be at Congress, so Jason will coordinate adjudication of papers.
10. Discussion [Web Administrator position description](#) deferred to next meeting (Milena)
11. Next meeting April 17, 12 EST