

## **CSDH/SCHN Minutes 6 November 2017, 12:30-1:30 EST**

**Present:** Susan Brown, Constance Crompton, Dominic Forest, Brent Nelson, John Simpson

**Regrets:** Jason Boyd, Laura Gerlitz, Arun Jacob, Diane Jakacki, Kim Martin, Daniel O'Donnell, Milena Radzikowska

1. Approval of Agenda (approved)
2. Minutes from Oct. 5 meeting <http://csdh-schn.org/wp-content/uploads/minutes-CSDH-SCHN-2017-Oct-5.pdf>
  - a. Approved
  - b. Brent will create a page for minutes so they are more accessible from the website
3. Budget for keynote speakers at the 2018 conference
  - a. To be determined by the composition of our program, chiefly keynote commitments and opportunities.
  - b. This year will be the Outstanding Achievement Award, so there will be a keynote associated with this.
  - c. Connie, as chair of the awards committee, will send out a call for nominations for the award and will then compose the awards committee.
  - d. Do we want a keynote in association with DHSI programming? We should first get a sense of the overall budget associated with your award keynote, but at the same time the conference committee should float ideas for potential keynotes outside the award recipient, thinking of opportunities for collaboration with other societies as well.
4. Conference Program Committee Update (Connie)
  - a. We have a program committee consisting of: Jim Clifford (University of Saskatchewan); Aaron Mauro (Penn State); Servanne Monjour (Université de Montréal), Brent, Connie.
  - b. First meeting will be on Monday, 12 November, to finalize call for paper.
5. Local host update (Brent)
  - a. Forms have been filled
  - b. Next form: room booking.
6. DHSI@Congress Workshop Schedule (John and Connie)
  - a. Thinking of unconference in afternoon.
  - b. CC could have some folks there to seed something unconferency about the Cloud (or Big Data or Multimedia Processing or...)
  - c. We will approach other scholarly associations to get an expert to suggest a topic/tool they want covered.
7. DHSI request regarding Clements travel bursary (Brent)
  - a. Discussed briefly the possibility of contributing funds (in addition to lending our name, as decided previously), but decided to defer discussion until next meeting when our treasurer can be part of the discussion
8. Contribution from DH2017 proceeds
  - a. There is some profit resulting from the conference, and Michael has indicated that the DH2017 planning committee will direct some of surplus to CSDH/SCHN.
9. Response to Naylor report (Connie)
  - a. Still in progress
10. Next meeting: Thursday, Dec. 7 @ 9:30 EST